

DEPARTMENTS OF THE ARMY AND THE AIR FORCE
OKLAHOMA ARMY AND AIR NATIONAL GUARD
3501 MILITARY CIRCLE
OKLAHOMA CITY, OKLAHOMA 73111-4398

OMD Circular
Number 351-1

1 October 2006

Expires 30 September 2008
Schools
STATE OFFICER CANDIDATE SCHOOL
CLASS 53

1. REFERENCES.

- a. NGR 351-5, State Military Academies, 16 December 1985.
- b. NGR 600-100, Commissioned Officers Federal Recognition and Related Personnel Actions, 15 April 1994.
- c. OMD Pamphlet 600-100, Officer/Warrant Officer Federal Recognition, 1 October 1993.
- d. Officer Candidate Student Guide, Oklahoma Army National Guard (OKARNG) Officer Candidate School (OCS).

2. PURPOSE. To provide guidance on objectives, policies, and procedures for conducting Class 53 of the OKARNG OCS.

3. GENERAL.

a. Location of Training:

(1) 189th Regiment, Oklahoma Regional Training Institute (OKRTI), 6500 N. Kelley, Oklahoma City, OK 73111-7853.

(2) Kansas Regional Training Institute, 2850 Scanlan Ave., Salina, KS 67401.

(3) Fort Lewis, Washington 98433-9500.

b. Dates of Training: See Annex A, Training Dates – Class 53.

(1) The first weekend assembly for Class 53 is 3-4 March 2007. Candidates will report to OKRTI at 0700, 3 March 2007, and will be released at 1700, 4 March 2007. Candidates are required to remain in RTI billeting overnight.

4. POLICIES.

a. The Adjutant General is responsible for the operation of the State OCS program through the Regional Training Institute Commander in accordance with the standards established by the Army School System and the U.S. Army Infantry School.

b. MSCs will support their applicants administratively and logistically throughout the application process and will continue logistical support for the duration of OCS Class 53.

c. MSCs will provide cadre support for OCS Class 53 when candidate numbers exceed the Table of Distribution and Allowances (TDA) capacity of the OKRTI. The RTI TDA is currently constrained at 50 training seats, but can train additional students with supplemental cadre. A supplemental Instructor/Teach, Access and Counsel (TAC) is required for each block of 10 additional students. OCS cadre require certification training.

(1) Officer qualifications include Officer Basic Course (OBC), Total Army Instruction Training Course (TAITC) and Tactical Officer Training and Orientation Course (TTOC).

(2) Non-Commissioned Officer Qualifications include Advance Noncommissioned Officer Course (ANCOC), TAITC and TTOC.

d. State OCS graduates must become branch qualified within 18 months from their commissioning date. An additional six-month waiver may be granted if fully justified and approved by The Adjutant General.

e. The Adjutant General directs newly appointed Second Lieutenants to attend the resident Branch Basic Officer Leadership Course (BOLC) for initial branch qualification. The BOLC may not be completed through the Army Correspondence Course Program. Officer Candidates attending Class 53 are required to have 60 college semester hours for enrollment and must have 90 college semester hours for commissioning. College semester hours must be on an official certified transcript and must not be issued to the student.

5. OCS PROGRAM. The OKARNG OCS Program is a four-phase course beginning in March and ending in August of the following year.

a. Phase 0 (Inactive Duty Training (IDT)). PHASE 0 IS MANDATORY TRAINING. Two Multiple Unit Training Assemblies (MUTA) – 4s (March and April) and one MUTA 5 (May). This phase consists of OCS preparation and successful completion of the Army Physical Fitness Test (APFT), land navigation and clothing and equipment inspections before reporting to Phase 1. Candidates learn the skills to enhance their performance at Phase 1. **SOLDIERS MUST ATTEND ALL TRAINING DURING PHASE 0 OR THEY WILL NOT BE ABLE TO ENROLL INTO OCS CLASS 53.**

b. Phase 1 (Active Duty Training (ADT)). One 16-day Annual Training (AT) period, 08 Jun through 23 Jun 2007, consisting of extensive evaluations while the Candidate is in leadership positions, general military subjects, including Operations, Training and Land Navigation.

c. Phase 2 (IDT). Fourteen MUTA – 5s from July 2007 – August 2008. This phase consists of extensive evaluations while the Candidate is in leadership positions, general military subjects, including Leadership, Force XXI, Communications, Field Artillery, Combat Service Support, Military Intelligence and Tactics.

d. Phase 3. (ADT). One 15–day Annual Training (AT) period to be determined (TBD) August 2008. Candidates will apply and be evaluated on what they have learned in OCS in a tactical field environment. Candidates who successfully complete the program and meet all administrative requirements will be commissioned as Second Lieutenants at the end of this phase.

6. APPLICATION PROCEDURES.

a. See Annex B, OCS Eligibility Criteria and the OKRTI web page at http://www.ok.ngb.army.mil/RTI/ocs_apply.htm.

b. Submit applications for the OKARNG OCS Program using OKARNG Form 45-E, OKARNG Form 45-1-E and OKARNG Form 45-2-E through the applicant's chain-of-command. Forward completed application packets to OKRTI NLT 1 February 2007 for final processing.

c. Enroll applicants for OCS Phase 0 under School Code 1010 at the first chain-of-command level with Army Training Requirements and Resources System (ATTRS) access NLT 1 February 2007.

d. Determine waiver requirements from OKARNG Form 45-E, Item 16, and Annex B of this circular. All waivers will be processed in accordance with OMD Pam 600-100, Chapter 10. Under no circumstances will candidates arrive at the OKRTI without waivers submitted in advance.

e. Statements of General Technical (GT) scores should be certified by the unit commander as a true copy rather than sending the original memorandum issued by the test examiner.

f. Submit a Commander's Letter of Recommendation with completed packet NLT 1 February 2007.

7. Applicants accepted into OCS Class 53 will be attached to the OKRTI and promoted to the grade of E-6, for pay purposes only, effective 01 Jun 07.

a. Candidates disenrolled from the OCS program will be detached from the OKRTI and returned to their unit of assignment and reduced to their original pay grade.

b. OCS Class 53 students will not be entitled to travel and performance allowances while attached to the OKRTI.

8. ADMINISTRATION AND LOGISTICS.

a. A Chapter 2 physical examination (DD 2807-1, DD 2807-2 and DD 2808) taken at MEPS and dated 1 September 2006 or later is required.

b. Forward applicant's medical and dental records to arrive at OKRTI NLT 1 February 2007.

c. Commanders will ensure all personnel reporting for OCS have been issued clothing and equipment authorized in CTA 50-900 and that these items are in a serviceable condition. Rank insignia and badges will be removed from all candidate uniforms and uniform replacements provided prior to reporting to OCS.

d. Organizational equipment will be issued by the parent unit for the duration of OCS attendance in accordance with OMD-PFO Pam 710-2, para 4-19.

e. Candidates will be required to draw their protective masks from their parent unit. Issue of protective masks will be on an as-needed basis and returned to the parent unit immediately after the drill for which the mask is required.

FOR THE ADJUTANT GENERAL:

OFFICIAL:

ROBBIE L. ASHER
COL, GS, OKARNG
Chief of Staff

(signed copy on file)

DAVID W. BROWN
COL, AG, OKARNG
Commanding

ANNEXES: A – Training Dates – Class 53
B – OCS Eligibility Requirements

DISTRIBUTION:

A

Annex A (Training Dates – Class 53) to OMD CIR 351-1 (State Officer Candidate School)

TRAINING DATES – CLASS 53

3-4 March 2007	Phase 0
14-15 April 2007	Phase 0
04-06 May 2007*	Phase 0
08 June – 23 June 2007	Phase 1
13-15 July 2007*	Phase 2
10-12 August 2007*	Phase 2
07-09 September 2007*	Phase 2
19-21 October 2007*	Phase 2
02-04 November 2007*	Phase 2
1-2 December 2007*	Phase 2
04-07 January 2008*	Phase 2
01-03 February 2008*	Phase 2
01-02 March 2008*	Phase 2
04-06 April 2008*	Phase 2
02-04 May 2008*	Phase 2
06-08 June 2008*	Phase 2
11-13 July 2008*	Phase 2
TBD August 2008	Phase 3 and Graduation.

*** Indicates MUTA 5 Training. Report time is 1830 on first date indicated.**

Annex B (OCS Eligibility Requirements) to OMD CIR 351-1 (State Officer Candidate School)

OCS ELIGIBILITY REQUIREMENTS

AGE:	<ul style="list-style-type: none">a. Minimum age: 18 years prior to appointment as 2LT.b. Maximum age: 35 years of age with The Adjutant General (TAG) waiver. National Guard Bureau (NGB) waiver required for commissioning age 35-39.
CITIZENSHIP:	Must be a citizen of the United States.
MENTAL:	<ul style="list-style-type: none">a. Achieve a GT score of 110 or higher.b. Complete 60 college hours prior to enrollment in OCS.
EDUCATION:	<ul style="list-style-type: none">a. Demonstrate English language proficiency.b. Possess 60 college semester hours or request waiver and submit plan of study to earn 90 college hours prior to graduation.c. Possess 90 college semester credit hours prior to commissioning.
CHARACTER:	Applicant must be of good moral character.
LEADERSHIP:	<ul style="list-style-type: none">a. Receive a Commander's Letter of Recommendation for enrollment in OCS.b. Possess leadership potential and the ability to deal with people.
MEDICAL:	Pass physical exam IAW AR 40-501, Chapter 2, para 2-2c(1).
SECURITY CHECK:	Eligible for and possess a SECRET security clearance.
PHYSICAL FITNESS:	Pass the Army Physical Fitness Test during OCS Phase 0.
MILITARY TRAINING:	Completed Basic Training and Advanced Individual Training.
ENLISTMENT:	Current ETS date must extend 12 months beyond OCS graduation.